

## Admissions Policy and Practices

LCC's admission policy is designed to ensure fairness and equitable access to our programs.

### ADMISSIONS DECISIONS

Admissions decisions fall into one of the following categories:

- **Acceptance** - applicants meet the admissions requirements to the program of study to which they applied.
- **Conditional Acceptance** - applicants who do not meet all of the admissions requirements to the program of study to which they applied may be offered acceptance subject to meeting specified conditions prior to the start of the program.
- **Not Accepted** – applicants do not meet the admissions requirements for the program to which they have applied.

#### Program-specific requirements

##### Comprehensive English

Be 17+ years old. *If a student in any program is under the age of 19, a parent or adult guardian must sign their contract.*

##### General English.

Have proven English proficiency of at least a **Canadian Language Benchmark (CLB) of 1+.**

##### Intensive English.

Have proven English proficiency of at least a **Canadian Language Benchmark (CLB) of 3/4.**

#### Test Preparation

Be 17+ years old. *If a student in any program is under the age of 19, a parent or adult guardian must sign their contract.*

##### IELTS Preparation, TOEFL Preparation, Academic English.

Have proven English proficiency of at least a **Canadian Language Benchmark (CLB) of 4+.**

##### Academic English (articulated)

Have proven English proficiency of at least a **Canadian Language Benchmark (CLB) of 5+.**

### Special Focus Short-Term Courses

Be 17+ years old. *If a student in any program is under the age of 19, a parent or adult guardian must sign their contract.*

**Pronunciation.** Have proven English proficiency of at least a **Canadian Language Benchmark (CLB) of 2+.**

**Writing Skills.** Have proven English proficiency of at least a **Canadian Language Benchmark (CLB) of 4+.**

### Diploma Programs

Be 18+ years old. *If a student in any program is under the age of 19, a parent or adult guardian must sign their contract.*

**Business Diploma Program** Have proven English proficiency of at least **Canadian Language Benchmark (CLB) 4** or higher in at least two skills (no skill lower than 3), OR successful completion of low-intermediate ESL courses.

**Requirements apply to all of the following diploma programs:**  
Global Tourism, International Business Management Skills, Leadership Preparation, Professional Communication and Marketing, TESOL, TESOL with practicum.

Have proven English proficiency of at least a **Canadian Language Benchmark (CLB) 5** or higher in at least two skills (no skill lower than 4) OR successful completion of the Business Diploma Program (BDP).

### Career Co-op Programs

Career Co-op Diploma Program Students must be 18+ years old or have evidence of high school graduation. **By the start of the co-op work component, students must be 19+ years old.**

**Requirements apply to all of the following co-op programs:** Have proven English proficiency of at least a **Canadian Language Benchmark (CLB) 5 or higher** in at least two skills (no skill lower than 4) OR successful completion of the Business Diploma Program (BDP).

- Global Tourism
- International Business Management Skills
- Leadership Preparation
- Professional Communication and Marketing
- Management and Leadership
- Management and Tourism
- Marketing and Management
- Marketing and Tourism

**By the start of the co-op work component, students must:**

- Have successfully completed the co-op study component.
- Have a Canadian Study Permit and Co-op Work Permit
- Have a Canadian Social Insurance Number (SIN).
- Have valid medical insurance coverage.